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# VIVEKANANDA MAHAVIDYALAYA, BURDWAN

(GOVT. SPONSORED) □ ESTD-1964

P.O- Sripally ★ Dist- Burdwan ★ Pin-713103 ★ W.B

NAAC Re-Accredited (B+) with PG in Chemistry

No...../V.M.

Date : .....

From : The Principal & Secretary

## e-governance Policy

We have decided to automate all the various operation of the instructions in an integrated manner in order to enable transparency clarity in different functionalities of the instructions pertaining to teaching learning (Academic), Administration, Examinations, Finance and Accounting, Admissions and Attendance of faculties/staffs.

Implementation of e-governance is to be in operation in the following areas:

- 1) Planning and Development
- 2) Administration
- 3) Finance and Accounts
- 4) Students' Admission and Support
- 5) Classroom teaching
- 6) Examination

We are committed to embrace the concept, "Digital India". Students' admission is done through purely online mode. Students avail scholarships through national/state scholarship portals. Salary for full time teachers and staffs are done through the HRMS portal. Different issues related to students like admission, registration, examination form-fill up, etc. has been conducted by online mode. Students' payment gateway is also solely online. Besides, the college follows e-governance related instructions/circulars governs by Higher Education Department, Govt. of West Bengal like GPF (General Provident Fund), West Bengal Health Scheme (WBHS), etc. The college has MOU with Vital Waste for effective e-waste management, especially the e-waste. Downloadable study materials are to be uploaded in the college website. Many class rooms and laboratories are ICT enabled. More projectors are to be installed in the coming academic sessions. Teachers are encouraged to use ICT facilities to make teaching learning effective. In addition, several online classes also been arranged for the academic interest of the students as per need.



Principal-In-Charge  
Vivekananda Mahavidyalaya  
Burdwan